

Sant Gadge Baba Amravati University, Amravati

Knowledge Resource Centre

Book Bank Scheme for the students of the various University Departments

Introduction

The Knowledge Resource Centre came into existence on 1st May 1983 with the establishment of the University. The Knowledge Resource Centre has rich collection on Science and Technology, Management, Education, Physical education, Social Science and Home science. It covers text books, reference books, e-books, journals, theses, dissertations, online databases, reports, back holding of Journals, proceeding of seminar, conferences etc. The Knowledge Resource Centre provides many services and facilities to its stake holders. Apart from the traditional services, it provides major facilities such as E-Resource Access Centre, Digitization, Portal, Institutional Repository, Remote Access for e-resources, Web OPAC, Checking Plagiarism through software, Consortia and Book Bank also.

At present in Knowledge Resource Centre the Book Bank facility through the scheme titled 'Centrally Sponsored Scheme of Book Bank for Scheduled Caste and Scheduled Tribe Student' is availing by the students of the campus. The scheme is initiated through the Department of Social Welfare, Government of Maharashtra. The main objective of this scheme is to improve the educational status of backward class students belonging to SC/ST categories. Accordingly, this facility is available only for the students of scheduled caste and scheduled tribe admitted in the departments such as MBA, Chemical Technology, Biotechnology, Computer Science and Law. However, student other than Scheduled Caste and Scheduled Tribe are not entitled for this facility.

On this back drop the Knowledge Resource Committee in its meeting dated 17th January 2019 vide item no. 7 with the permission of the Chair has decided to start Book Bank facility to other students also. Accordingly, the present scheme is prepared.

Object of the Scheme

The main object of the scheme is to establish Book Bank in the Knowledge Resource Centre of the University and provide this facility to all students of various departments.

Scope of the Scheme

The Book Bank Scheme is set up for all the students those who are admitted to various University Departments at UG or PG level. However, the students those who are availing the facility of the present Book Bank scheme available in Knowledge Resource Centre and initiated through the Department of Social Welfare, Government of Maharashtra will not be eligible for this scheme.

Rules for the Scheme

A. At Application Level

- The book bank facility will be provided to all students of every class of departments.
- Students have to apply for this facility in the prescribed form given in Appendix through the concerned Head of the Department.
- Students can apply for availing the Book Bank facility at any time during the semester.
- The student who wants to avail the facility of Book Bank must be a member of Knowledge Resource Centre.
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B. At Book Issuing Level

- Every student will get a maximum of 5 books from the Book Bank Scheme.
- Students will get only the books related to their syllabus.
- Students will get only the books which are available in the Knowledge Resource Centre at the time of demanding it.
- Students will not get the books that are available in the Reference Section of the Knowledge Resource Centre.
- Students should have to check the physical condition of books before leaving the Circulation Counter.

C. Fees/Deposit

- Students will have to pay the amount of the total cost of books as a deposit at the time of issuing it.

D. Fine

- Students will be responsible for any damage caused for the books. Damaged book will not be accepted at the time of returning of it. Either new book of same title, author and edition or full cost of book + 20% extra amount will be charged on such a book as a fine.
- If book is lost then student either have to pay full cost of book + 20% extra amount or have to replace new book of same title, author and edition.

E. At Book Returning Level

- All students who are availing the facility must ensure returning the entire books provided to them within 5 days of completion of their respective examination in the concerned semester. Otherwise students will have to pay Rs. 10 per day in terms of fine.
- After returning of books to the Circulation Counter of the Knowledge Resource Centre students will get deposited amount. However, 5% amount of total cost of books will be deducted as a service charge.

F. General

- Book Bank benefited students will also entitle to get regular books from Knowledge Resource Centre as per the rules and regulations.
- The Director, Knowledge Resource Centre shall have to take any kind of decision in respect to this scheme.

Director
Knowledge Resource Centre
Sant Gadge Baba Amravati University
Amravati

Sant Gadge Baba Amravati University, Amravati

Knowledge Resource Centre

Application for Book Bank Facility

To,

The Director
Knowledge Resource Centre
Sant Gadge Baba Amravati University,
AMRAVATI

Sir,

I the undersigned, hereby apply for the Book Bank Facility available in the Knowledge Resource Centre of the University. I would like to avail this facility during the _____ Semester for the academic year _____. I read all the rules, terms and conditions of the facility and that are accepted to me.

1. Name : _____
2. Father's Name : _____
3. Mother's Name : _____
4. Name of the Department : _____
5. Class : _____
6. Address for Correspondence : _____

7. Contact Number : _____
8. E-mail Id : _____
9. Membership number of Knowledge Resource Centre : _____
10. Marks obtained in last Examination : _____ out of _____
11. Percentage of Marks : _____
12. Occupation of Parent : _____

I, hereby declare that the above information is true, correct and authentic.

Signature of the Student

Signature of Head of the Department with stamp

Sant Gadge Baba Amravati University, Amravati

Knowledge Resource Centre

Application for Book Bank Facility

Received following books against the Book Bank Facility from the Knowledge Resource Centre on dated _____.

Sr. No.	Title	Author	Publisher	Edition	Cost
1					
2					
3					
4					
5					
Total					

I paid amount of Rs. _____ against the above mentioned books as a deposit. And I received the receipt no. _____ dated _____ of it.

Signature of the Student

Signature of Library Assistant

Signature of Assistant Librarian

Received above mentioned books from Mr/Ms. _____
to Knowledge Resource Centre on dated _____.

Signature of Library Assistant